

26TH Annual Stockbridge Summer
ART & CRAFTS SHOW
August 19 & 20, 2017

SHOW TERMS AND CONDITIONS

- Sponsor:** Stockbridge Chamber of Commerce, PO Box 224, Stockbridge, MA 01262
413-298-5200, info@stockbridgechamber.org
- Date:** Saturday and Sunday, August 19 and 20, 2017
- Location:** Grounds of the Bidwell Park & Town Offices, 50 Main Street, Stockbridge, MA
- Show Hours:** Saturday 10 am To 5 pm and Sunday 10am To 4pm
- Attendance:** Average 5,000
- Public Admission:** FREE
- Number of Spaces:** 85
- Eligibility Standards:** This show is open to applicants in all arts and crafts media. Each piece must be 60% handcrafted by exhibitor. All work must be the artist's original design and handcrafted by the exhibitor. We are accepting a limited number of specialty food, farmers, food producers.
- Jury:** Jurying for the show is done by an art show panel. Staff will sit in with jurors and provide additional information from the application. There is a **\$5.00 non-refundable jury/application fee (please issue in separate check)** Art or craft which was not included in the original jurying and is brought to the show must be of the same caliber and quality as the work that was juried. We reserve the right to remove any work not consistent with the juried work.
- Application:** Only those applications that are complete and have all fees with them will be processed. Incomplete applications will be returned to the applicant for completion and will remain subject to deadline dates. Signature of the applicant is required on application as proof the applicant is aware of show terms and conditions and will abide by them. Images of work submitted with application for jurying must clearly represent 80 percent of the work the applicant will display. Acceptance or non-acceptance for the show will be mailed no later than the date noted on the application.
- Food/Farmer** Vendors must obtain a license from the Tri-Town Health Department. This **Food Vendor** includes the sale of prepackaged items. Vendors must present us with a copy of Tri-town health department permit 15 days before being allowed to set-up at the event. For more information contact Tri-Town Health Department 413 243-5540, 45 Railroad Street, Lee, MA 01238, <http://www.lee.ma.us/tri-town-health-department>
- Images of Work:** 4 images of work & 1 image of booth set-up is required with application.
- Post mark Deadline:** Applications must be delivered to the Chamber of Commerce office no later than **April 1, 2017**.
- Late Applications Fee:** Applications placed and received AFTER the postmark deadline will be assessed an **additional \$25.00 fee**.
- Notification:** You will be notified on or before May 1st of participation.
- Refunds:** Absolutely no refunds will be forthcoming for any reason once accepted into the show.
- Booth & Fees:** All spaces are located outdoors, some on pavement and some on grass & as with the earth not necessarily on perfectly flat ground. Your booth set-up must be free-standing. You must bring your own tent or tent canopy. No tarp canopies will be allowed. Vendors must understand that entire booth and exhibit must fit within the booth site measurements. Total display area must be within the allocated booth site size. Exhibition of work should not cause traffic problems that will infringe on neighboring exhibitors. (i.e., side displays) Additional fees will be charged if you expand beyond your 10 X 10 booth space. Spaces may not be shared by more than one artist or crafter.
10x10 booth space.....\$225.00
10x20 booth space.....\$450.00
Vendors are responsible for his/her own articles. They will further hereby waive any claim against, and agree to hold harmless the Stockbridge Chamber of Commerce, the Town of Stockbridge and their employees and volunteers from any and all liability for damages or personal injury or theft that may occur during participation in this event. **Booth fees must be post marked not later than the date noted on the application deadline.**

- Space Assignment:** Space assignment will be at the discretion of the Sponsor. All efforts will be made to accommodate special space requirements; there is no guarantee that such requests can be granted. It is an open park with patrons entering at all directions.
- Electric/Water:** Not available at booth space.
- Cell Service:** There is little to no cellular service on show grounds.
- Security:** No daytime or overnight security provided. The Stockbridge Chamber of Commerce and the town of Stockbridge will assume no responsibility for your display or merchandise. The liability of all goods rests with the exhibitor.
- State Sales Tax:** All exhibitors are responsible for Massachusetts Sales Tax (6.25%).
- Food:** **Food is available in various markets and restaurants close by. Starting in 2016 the Chamber has discontinued their "Chamber Café". There will be no concessions available during show hours.**
- Parking:** You will be directed where to park upon arrival. Free exhibitors parking near by. No vehicles will be allowed on the show grounds during show hours or overnight.
- Pets:** Pets are not allowed in exhibitor booths. Please do not bring them to the show.
- Overnight Camping:** No overnight camping or trailers are allowed on show grounds.
- Set-up:** **Set-up time is between the hours of 3-7pm on Friday, August 18th and 7:30 – 9:30 am on Saturday, August 19th** -all exhibitors must be ready for business by 10:00am & will not be allowed on the grounds after 7:30 pm nightly. You must be self-sufficient with your set-up and break-down. You may or may not be able to drive right up to your booth area. Ensure every part of your art booth can be carried or wheeled, in case you need to carry things quite a distance from your vehicle. Bringing a dolly or handcart is suggested to help you transport items from your vehicle to your designated area quickly and easily. No set-up is allowed earlier than set time. Please don't arrive early.
- Breakdown:** Breakdown is at 4 pm on Sunday. **No early breakdowns will be permitted.** Vendors are required to remain at their booths, with booths intact, until the advertised time of the shows' closing. **No cars will be allowed on the streets until after the show is closed.**
- Weather:** **This is an outdoor show held regardless of weather conditions.** There will be no early breakdowns unless permitted by event staff. Mother Nature can be both unpredictable and fickle. We are in communication with the Stockbridge Police and Golf Course management, who will keep us up to date of the severity of weather conditions. We will make an announcement should we need to cancel the show or issue temporary postponement where you will need to seek refuge in the Town offices. **No cars will be allowed on the streets until the show is cancelled.**
- Alcohol & Smoking:** No alcoholic beverages or illegal drugs may be brought to the show. This is a smoke free zone. Smoking is not allowed on the grounds.
- Restrooms:** Public restrooms will be available in the Town Offices on the grounds.
- Waste:** Vendors are responsible to take with them all their excess waste; boxes, bags, etc. Trashcans are available on the grounds for **visitors only**.
- Common Courtesy:** It is expected that vendors will deal honestly and courteously with show personnel, other exhibitors and with the public attending. Any use of obscene language and/or abusive behavior will cause the exhibitor to be removed from the show and may limit his/her ability to attend future shows for which they may have already been accepted. Abusive and nuisance behavior may also result in non-consideration of future applications.
- Non Compliance:** **Any vendor found to be in violation of Show Terms and Conditions will be asked to immediately make necessary adjustments. If this is not done, the exhibitor will be asked to leave the show without refund of fees and may be barred from participation on future shows at the discretion of the Events Committee.**

Artist: Last Name, First Name (print name exactly as you would like it to appear in show program)

Company Name

Mailing Address

City, State & Zip Code

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Telephone Number

Cell Phone Number

Email Address

Website

Facebook Page

Category: (check one)

- Specialty Food
- Berkshire Farmer
- Food Producer

Vendor Description

Booth Options and Fees

\$5.00 Application fee ***Please issue a separate check** (Must include with payment even if past exhibitor)

_____ 10x10 **\$225**

_____ 10X20 **\$450**

_____ **\$25** Late application Fee –postmarked after April 1st

\$_____ Total payment

Make check payable to: Stockbridge Chamber of Commerce

List specifications we should be aware of:

By signing I am stating that I have read and agree to comply with the Stockbridge Chamber of Commerce, Stockbridge Summer Arts & Crafts show Terms & Conditions. I understand that the application fees are deposited upon receipt and non-refundable and that deposits are held with my application and processed when I am notified for acceptance on or before May 1st. I understand that each vendor is responsible for his/her own articles. I further hereby waive any claim against, and agree to hold harmless the Stockbridge Chamber of Commerce, the Town of Stockbridge and their employees and volunteers from any and all liability for damages or personal injury or theft that may occur during participation in this event. I agree that I am responsible for collecting Massachusetts's sales tax (6.25%) and that I hold proper licensing for sale of goods. I understand that no refund will be forthcoming for any reason once I am accepted into the show. There will be no early breakdowns.

Signature: _____

Date: _____

Send completed applications to: STOCKBRIDGE CHAMBER OF COMMERCE, P.O. Box 224, Stockbridge, MA 01262

(413) 298-5200, email: info@stockbridgechamber.org, website: www.stockbridgechamber.org